

## PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene on **February 3, 2015** commencing at **1:30 P.M.** at 110 N. Main Street, Ground Floor, Camden, Delaware.

### Agenda for Meeting Dated February 3, 2015

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting \Dated December 11, 2014
  - A. Review, Discussion and Approval
- III. Executive Director Report
- IV. Chair's Report
- V. Approval of Recent Financial Activity & Report October & November 2014
  - A. Approval of other Financial Matters:
    - 1. Approval of Legal Counsel Invoice December 2014
    - 2. Approval of BDO Invoice for September and October 2014
- VI. Reports:
  - A. Compliance Matters (Ms. Lantz)
    - 1. Annual Registration Report – Unregistered Parks
    - 2. Arbitration Matters and Status
    - 3. Park Compliance Report Suits and Judgments Filed and Unsatisfied
  - B. Investigator's Report (Mr. Speraw)
    - 1. The Village at Grandview, M&S MHP and Granada MHP

Old Business:

  - 1. Glasgow Court Update
  - 2. Lakeland MHP Update
- VII. New Business:
  - 1. Ratification of Glasgow Court Tenant Benefit Approvals
  - 2. Ratification of Lakeland MHP Tenant Benefit Approvals
  - 3. Hiring of a part time person for office (*Mr. Crane*)
  - 4. Hiring additional Compliance Investigator (*Mr. Crane*)
  - 5. Update of Demhra Policies and Procedures Part B and Part C (*Ms. Lantz*)
- VIII. Public Comments, if any
- IX. Executive Session:
  - A. Legal Counsel Report (*Mr. Denman*)
  - B. Other Matters
- X. New Business II:
  - 1. Discussion of Assessment Fee (*Ms. Boucher*)
- XI. Set next Meeting date - Adjournment

### NOTICE

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.